



ECLB Board Meeting

Erie County Land Bank

May 17, 2023 at 9:00 AM EDT to May 17, 2023 at 10:30 AM EDT

Summit Township Municipal Building, 1230 Townhall Road W, Erie, PA 16509

Meeting Details:

<https://us02web.zoom.us/j/81462474012?pwd=d2xmWkl5QklZU1Y4TFMxMHJiL0NnUT09>, +1 301 715 8592

Meeting ID: 814 6247 4012

Passcode: ECLB2023

Agenda

Zoom Meeting ID: 814 6247 4012 Passcode: ECLB2023

I. Call to Order & Attendance

Board: James Cardman, Brian McGrath, Jack Lee, Christine Rush, Michael Fuhrman, Dave Mitchell, Suzanne Weber

Additional: Jennifer Hirneisen, Christie Mahany, Aaron Snippet, Bryant Sappone, Krista Arnold

Absent: James Cardman

II. Review Minutes from Previous Meeting

Motion: Approve minutes from previous meeting by D. Mitchell with a second from J. Lee. S. Weber abstained, and all others approved.

III. Financial Report

Motion: Approve financial report by D. Mitchell and seconded by J. Lee. All approved.

A. 2022 Audit

Presenter: Bryant Sappone

Motion to approve the 2022 Audit by S. Weber with a second from J. Lee. All approved.

B. Demolition Fund

IV. Hearing of the Public - none

V. Erie Land Bank

Motion: Approve disbursement to Erie Land Bank in the amount of \$19,814.27 (\$6,425.00 for 2022 Work Plan and \$13,389.27 for the 2023 Work Plan through 04.30.2023) by D. Mitchell, with a second by J. Lee. All approved.

VI. Solicitor Updates

A. Recent Transfers 13 Warden is transferred, and 53 Elk Street is ready

VII. Unfinished & New Business

A. Property Updates

1. Current Demolitions/ Renovations Updates

- a. **23-25 S Main Street, Union City**
- b. **5002 Cherry Street, Millcreek**

2. New Applications & Proposed Transfers

a. 12009 Kerr Road, North East

Fred & Margaret Beers: Side lot purchase for \$1327.50 Motion to approve by D. Mitchell and seconded by S. Weber. All approved.

b. 209 Fairview Street, Corry

James & Diane Eshelman: Side lot purchase \$500 (\$400 originally offered, but below minimum). Motion to approve by D. Mitchell and seconded by S. Weber. All approved.

c. Proposed Corry Acquisitions Motion to approve the properties listed below should they become available by D. Mitchell and seconded by S. Weber. All approved.

- a. 19 W Park Place
- b. 26 Franklin
- c. 538 Grand
- d. 415 Liberty
- e. 363 S Center

d. 59-61 W Main Street, North East

4 completed applications. Waiting on feedback from North East Borough.

B. Northwest Bank Proposed Banking Changes – Motion to approve the changes as proposed (ACH Services, Insured Cash Sweep, and Positive Pay) by D. Mitchell with a second by J. Lee. All approved.

C. Retirement Option: 457b with Northwest Bank – Motion to approve the setup of a 457b plan with an employer:employee match of 1:1 on the first 4% contributions, and a 0.5:1 match on the next 2% of contributions by S. Weber, with a second from J. Lee and approved by all.

D. Personnel - plan forward. A special meeting will be held on May 24, 2023 via zoom to approve the hiring of the Director of Operations. C. Mahany will send out the job description and the top candidate ahead of time for review.

VIII. Notices & Announcements

Christie Mahany is speaking June 6

IX. Adjournment

Motion: Adjourn by J. Lee and seconded by D. Mitchell

Next Meetings: June 7 (Governance) & June 21 (Board). Locations TBD.